

## General Risk Assessment Record

<b>Service and location</b> Dunston Park	<b>Work activity:</b> Dunston Community Festival Saturday 4 <sup>th</sup> July 12.00noon – 3.00pm	<b>Date of assessment</b> 	<b>Review Date</b> Annually
<b>Name of Assessor and position</b> 	<b>Approved by (Service Manager)</b> 	<b>Consultation</b> 	<b>Reference Number</b> 

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is needed?	Action by whom	Action by when	Done
<p>Construction, siting and dismantling of large and major equipment (e.g. porta-loos, Concession stands, Marquees, Portable PA and sound systems)</p> <p>Increased Local Traffic Volumes</p> <p>Pedestrian and traffic confliction</p> <p>Temporary electrical supplies</p> <p>Adverse weather conditions ( Heat Cold Wind Rain)</p> <p>Open exposed site</p> <p>Ground conditions</p> <p>Lost persons/children</p> <p>LPG Gas / Electricity used in catering</p> <p>Food hygiene</p> <p>Refuse and waste</p>	<p>Public, Contractors, Staff, Volunteers</p> <p>Various injuries associated with the hazards identified.</p> <p>Risks of slips, trips, falls, crushing, disorder, distress, falling objects, burns scalds, electrocution, fire and explosion.</p> <p>Road Traffic Accidents.</p> <p>Food poisoning</p> <p>Other medical emergencies</p> <p><b>(M)</b></p>	<p>Advisory Group set up holding regular meetings with local authorities and event organisers</p> <p>Dynamic risk assessment pre, during and post event.</p> <p><b>Professional stewards deployed??</b></p> <p>Pre-event safety checks</p> <p>Planned Festival Schedule/Programme.</p> <p>Crowd management systems (fencing/signage etc)</p> <p>Road traffic management system in place on and around site. (Police cones/ parking area, signage/ stewards etc)</p> <p>Lost persons procedures</p> <p>Advance weather reports</p> <p>Approved concession stands</p> <p>Crowd profile;</p> <p>Anticipated 1000 persons</p> <p>Transient family audience mixed groups</p> <p>All designated footpaths are accessible for all anticipated users</p> <p>All electrical equipment will be portable appliance tested and certificated 30ma RCD fitted for protection from moisture ingress</p> <p>First Aid and medical Risk assessment</p>	<p>Complete Fire precautions RA specific to site</p> <p>Ensure risk assessments are gained from all relevant contractors /exhibitors</p>			

		Deployment of First Aid personnel				
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**N.B.** Risk Assessment is Continuous Process – Significant Changes to the Work Activity Require a Review of the Assessment