

Benefit Enquiries – Letter of Authorisation

Name <input style="width: 95%;" type="text"/>	Reference <input style="width: 95%;" type="text"/>
Address <input style="width: 95%; height: 80px;" type="text"/>	Date <input style="width: 95%;" type="text"/>

I hereby authorise the following named person(s) to make enquiries in respect of my Housing Benefit and or Council Tax Support. I give Gateshead Councils Benefits Service permission to discuss my benefit claim and entitlement with the person(s) named below in order to resolve any enquiries which may arise.

Please provide name person(s) you authorise to make enquiries on your behalf.

Name of Person	Relationship to you or Name of the Organisation they work for (if applicable)	Their contact details (telephone number / email address)

PLEASE SIGN THE DECLARATION BELOW

In accordance with General Data Protection Regulations 2018, Gateshead Council will use any personal data to process your application. We may also share this data with other council services or public organisations if required by law to do so. Your personal data will only be used in respect of your claim and not for marketing purposes or passed to third parties. To read how we will use your information, please view our full privacy notice, at www.gateshead.gov.uk/data-protection.

Signature <input style="width: 95%;" type="text"/>	Date <input style="width: 95%;" type="text"/>
E-mail <input style="width: 95%;" type="text"/>	Telephone <input style="width: 95%;" type="text"/>

Contact Details

Return the completed form to:-	Benefits Service, Civic Centre, Regent Street, Gateshead, NE8 1HH
Enquiries by telephone on:-	0191 433 4646
Enquiries by email on:-	benefitsenquiries@gateshead.gov.uk