

The Traffic Signs Regulations and General Directions 2016 – Regulation 3, Direction 3 and Schedule 14

Application for Permission to Place Portable Light Signals on the Highway, or to use Stop/Go boards on the Highway, or for a related Scheme Design

- Sections 1-9 below must **all** be fully completed by the **Promoter/Agent** after referring to the guidance published on our [traffic signals page](#).
- All information or documents requested **must** be provided to us before we consider the application.
- Please make sure that you allow **enough time**, as set out in the guidance referred to above.
- Please help us to help you – incomplete, inaccurate or late applications will **not** be authorised.

1. Type of Signals Application (choose one item only)

2-Way lights <input type="checkbox"/>	Multiphase lights <input type="checkbox"/>	Scheme Design & Approval <input type="checkbox"/>	Stop/Go boards only <input type="checkbox"/>
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2. Information Required (tick all boxes that apply and supply all required supporting material/information)

Marked 1:1250 Scale Map (required) <input type="checkbox"/>	Traffic Management Plan (required) <input type="checkbox"/>	Signal Operating Criteria: Timed (supply details) <input type="checkbox"/> or VA <input type="checkbox"/>
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3. Site Location and Details, and associated information

Street Name:		Address:				
USRN:		Road Classification & Number:				
Is the street designated as "Traffic Sensitive"? (Y/N)		OS Grid Refs:	Start Easting	Start Northing	End Easting	End Northing
Will the site affect a Level Crossing or Tramway?					YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the site affect a Bus Stop or Bus Lane? (If "yes", consult Nexus)					YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the site affect any existing Traffic Signals? (If "yes", consult Regional Traffic Signals Group)					YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will existing Pedestrian/Controlled/School Crossing or Entrance be affected (within 200m)?					YES <input type="checkbox"/>	NO <input type="checkbox"/>
Is there a road junction between the signal heads or within 50m of the site?					YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the site affect Parking/Meter Bays/Traffic Regulation Order?					YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the site affect a structure?					YES <input type="checkbox"/>	NO <input type="checkbox"/>
Where it is proposed to deploy temporary traffic signals, please briefly state why they are <i>necessary</i> for this work:						

4. Operating Criteria for Portable Traffic Light Signals (where applicable)

Start Date for Portable Light Signals:			End Date for Portable Light Signals:			
Signal Operation Periods: (tick applicable items)	24 Hours <input type="checkbox"/>	Weekday <input type="checkbox"/>	Weekend <input type="checkbox"/>	Overnight <input type="checkbox"/>	Signals Start Time	Signals Finish Time

5. NRSWA Notice Details (must be completed where works are on behalf of a statutory undertaker)

Promoter Reference (this is the EToN Reference):	
Description of the work being undertaken:	

6. Category of Work: (as defined in the national Code of Practice) choose **one box** only

Minor Works <input type="checkbox"/>	Immediate Works - Emergency <input type="checkbox"/>
Standard Works <input type="checkbox"/>	Immediate Works - Urgent <input type="checkbox"/>
Major Works <input type="checkbox"/>	

Please now complete sections 7, 8 and 9 on the next page

7. Liaison and co-ordination: Works promoters must determine traffic management requirements based on their own risk assessments. **The Promoter/Agent** must consult the following where they may be affected or involved **before** submitting this form. Our associated *Temporary Traffic Management Consultation Guidance* document (available at www.gateshead.gov.uk/streetworks) will help you decide what consultation is necessary.

The Council will consult the emergency services when we think it necessary, although it will be for the Promoter/Agent to respond to and act upon any requirements they may have. **Please tick this box to confirm you have understood our guidance** (without which your application will not be approved):

Stakeholder example (not an exhaustive list)	Comment (name, response, reason not necessary, etc.)	Date (ddmmyy)
Adjoining Highway Authorities		
Relevant bus/public transport operators (e.g. Go North East)		
NEXUS (for bus stops only – they are not bus operators)		
Regional Traffic Signals Group (Newcastle City Council)		
Other affected stakeholder(s) (please state who)		

8. Promoter/Agent Contact Details

To : Gateshead Council Streetworks Team	From (Promoter):	
Address: Traffic Planning Section	Contact Name (print):	
Communities & Environment	Address:	
Civic Centre		
Regent Street		
Gateshead		
Tyne & Wear		
NE8 1HH	Tel:	Fax:
Tel: 0191 4333143	E-Mail:	
E-Mail: streetworks@gateshead.gov.uk	Promoter Signature:	

Traffic Signal Supplier (if not the applicant)	Promoter 24 hour Emergency Contact Point	
Name:	Name:	
Address:	Tel:	Fax:
	Contractor / Organisation undertaking works	
	Name:	
Tel:	Fax:	Fax:
E-Mail:	E-Mail:	

*Note: Any changes to the approved application must be agreed by Gateshead Council's Traffic Planning Section **before** they are implemented, and this may require the submission of a fresh application.*

9. Submitted By

Name:	Signature:	Date:
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The Council's consent must not be assumed. Temporary traffic signals must not be placed in the highway until you have our written consent (unless you have a statutory right to do so).

For further information or guidance, please visit www.gateshead.gov.uk/streetworks, or scan the image below:

