



Level 3 Teaching Assistant (Grade E) + SEND Specification

Attributes	Criteria	Essential	Desirable	How Assessed
<p><b>Qualifications</b></p>	GCSE: Maths and English grade C or better	✓		Application
	Teaching Assistant NVQ level 3 or have completed training of a similar standard	✓		
	Have a recognised SEND qualification		✓	
	First Aid Qualification		✓	
<p><b>Experience and Skills</b></p>	At least 3 years relevant experience working in an educational setting	✓		Application Interview References
	Experience of working with pupils with SEND	✓		
	Knowledge of policies, procedures and codes of practices/legislation	✓		
	Knowledge and understanding of child development, especially speech and language	✓		
	Ability to support learning of groups and individual children	✓		
	Competent with ICT and be able to use this effectively to facilitate learning	✓		
<p><b>Personal Qualities</b></p>	Good communication skills and ability to relate well to children, staff and parents	✓		Application Interview References
	Ability to demonstrate enthusiasm and sensitivity whilst working with others as part of a team	✓		
	Sufficiently fluent in spoken English to ensure effective performance in the role	✓		
	ICT and willingness to update skills and undertake further training	✓		
	Flexibility and adaptability in order to be able to mix and work with a wide range of people	✓		
	Have a positive attitude towards change	✓		
	A desire to play a full and active part in the life of the school	✓		
	Organised and able to work under pressure	✓		
	Highly motivated and proactive in using own initiative	✓		
	Ability to manage own workload whilst adhering to specific deadlines	✓		

