

# Early Help, Careers IAG Team

## Early Help Careers IAG Support for Young people with Education Health Care (EHC) Plans

*The Early Help Careers IAG Team will support young people with EHC Plans, and their families, to ensure that they are aware of the Local Offer, aspire to achieve their full potential and have every opportunity to maximize the educational, training and employment opportunities open to them.*

*The needs of this cohort are personal and varied. Therefore, what follows is the Early Help Careers IAG Team minimum commitment to supporting young people with Special Educational Needs.*

### EHCP students at school (KS4/5)

- **Year 9** (Special Schools Only) Where capacity allows, Early Help Careers IAG Advisers will attend transition reviews to introduce the Preparing for Adulthood Agenda.
- **Year 10** – Careers IAG advisers will organise and facilitate contact with all EHCP learners by way of an introductory contact ahead of formal involvement in year 11.
- **Year 11** – Careers IAG Advisers will attend EHC Plan reviews and meet up with all young people with an Education Health Care (EHC) Plan and discuss their progression aspirations, for both at the end of Year 11 and longer term.

An Early Help Careers IAG Advisers will:

- Meet with the young person
  - Attend the autumn term review
  - Promote the Local Offer
  - Formulate and record a summary of the guidance provided at the EHC Plan review
  - Advise on appropriate outcomes for the EHC plan
  - The adviser will support the young person as appropriate to help them research transition options and maximise the probability that the transition will be smooth and successful
- **Years 12 & 13** Early Help Careers IAG Advisers will:
    - In the year prior to the expected transition point, meet to help the young person (and family) understand the post-school progression options
    - In the year of the transition, the adviser will discuss progression with the young person, attend the review and encourage the development of the Preparing for Adulthood section of the EHC plan
    - Advise on appropriate outcomes for the EHC plan
    - Support the young person and family and liaise with partner organisations and facilitate contact/referrals on behalf of the young person as appropriate to enable them to make informed decisions
    - Signpost to other appropriate supporting agencies

### **EHCP students at college (Years 12 & 13)**

Early Help Careers IAG Advisers will:

- Help the young person and family understand the progression options after the completion of the current course of study
- In the probable year of the transition, the adviser will discuss progression with the young person, attend the review and encourage the development of the Preparing for Adulthood section of the EHC plan
- Advise on appropriate outcomes for the EHC plan
- In instances agreed in advance with the SEND Team, Chair the EHC Plan review during the transition year where an alternative Chairperson is not available.
- Support the young person and family and liaise with partner organisations and facilitate contact/referrals on behalf of the young person as appropriate to enable them to make informed decisions
- Signpost to other (age appropriate) supporting agencies

### **EHCP students at out of area colleges (Years 12 & 13)**

Early Help Careers IAG Advisers will support the young people placed in colleges outside of the north east area as above, but with the following provisos:

- Reviews will only be attended in Transition Years and where deemed as necessary
- Prior to the transition year any support work will be done during visits back to the north east
- Work with services within other councils to avoid duplication of resources at review meetings
- Those young people placed outside of Gateshead but in another one of the 12 North East authorities will be supported in the same way as students at colleges within Gateshead.

### **Requests for new EHC Plans**

Early Help Careers IAG Advisers will:

- Respond to requests made by the SEND team for information to support EHC plans for those young people in Year 11-13 who are known to the IAG team and provide information within agreed timescales (2 weeks minimum expectation; 4 weeks maximum).
- Discuss options with young person in a careers interview, capturing the young person's voice, determining that the vocational choice is independently made and that other options have been considered.
- Provide an overview of progression aspirations for the SEND team.

### **Supporting the Funding Panel**

- An Early Help Careers IAG Team representative will attend the panel.
- The Early Help IAG Team will provide an overview of progression aspirations for each post 16 young person being considered by the panel.
- The Early Help IAG team will support the panel in collecting follow up information as and when appropriate.  
*7 days' notice of panel agenda to be provided wherever possible.*

### **Tracking**

- All young people with EHC Plans will be supported and tracked up to their 19<sup>th</sup> birthday as part of the Local authority annual 'Activity survey'
- The destinations of all young people with open and current EHC plans will be tracked up to their 19<sup>th</sup> birthday, or when the plan closes, whichever is earlier in line with Department for Education guidelines.