

## PRIVACY NOTICE

### FUNDED CHILDREN IN EARLY YEARS SETTINGS

We at  are the Data Controller for the Purposes of the Data Protection Act.

We collect information from you and may receive information about you from your previous nursery / pre-school. We hold this personal data and use it to:

- Support your child's teaching and learning;
- Monitor and report on your child's progress;
- Provide appropriate pastoral care.

This information includes your contact details and your child's personal characteristics such as their ethnic group and special educational needs. We will not give information about you to anyone outside the school / childcare provision without your consent unless the law and our rules allow us to.

We are required by law to pass some of your information to the Local Authority and the Department for Education (DfE). If you want to see a copy of the information we hold and share about you then please contact the Nursery Manager/ Pre-school Leader.

If you require more information about how the Local Authority (LA) and or DfE store and use your / your child's information, then please look at the following website:

[Data Protection - Gateshead Council](#)

If you are unable to access this website, please contact the LA or DfE using the information below;

Data Protection Officer  
Civic Centre  
Regent Street  
Gateshead  
NE8 1HH  
[DPOcouncil@gateshead.gov.uk](mailto:DPOcouncil@gateshead.gov.uk)  
0191 433 3000

Data Protection Officer  
Department for Education  
The Cube  
123 Albion Street  
Leeds  
LS2 8ER  
Email – [dataprotection.office@education.gov.uk](mailto:dataprotection.office@education.gov.uk)  
Web - [Personal information charter - Department for Education - GOV.UK \(www.gov.uk\)](#)