

## Temporary Traffic Regulation Order application form

This application form is for the temporary suspension/introductions of Temporary Traffic Regulation orders, relating to the following:

- road/footpath closures
- width/height/weight/length restrictions
- one way
- banned turn
- restricted access
- speed limit
- parking or loading restrictions.

### Does your works:

- **Affect a bus route?** - You must contact Nexus before applying for the TTRO
- **Affect the A1?** - You must contact the Highways England before applying for the TTRO
- **Affect roads within another adjoining authority?** - You must contact the relevant Local Highway Authority before applying.

**Gateshead Council will not process your application without written confirmation that you have permission to use roads managed by other bodies and that arrangements have been made to accommodate bus services.**

Applications must be received **at least 12 weeks** ahead of your planned start date, although early starts may be requested and granted, depending on the circumstances.

Prior to arranging any works, please email Street Works ([streetworks@gateshead.gov.uk](mailto:streetworks@gateshead.gov.uk)) and the relevant Area Officer within Network Management:

| Network Management contact details   |  |
|--|--|
| <b>Lee Thornton – South and East Gateshead</b><br>WARDS – Birtley, Lamesley, Chowdene, Low Fell, High Fell, Wardley and Leam Lane, Pelaw and Heworth, Windy Nook and Whitehills, Felling, Deckham, Saltwell, Lobley /Hill and Bensham, Bridges | <a href="mailto:leethornton@gateshead.gov.uk">leethornton@gateshead.gov.uk</a> |

|   |   |
|---|---|
| <p><b>Andrew Devlin – West Gateshead</b><br/>         WARDS – Dunston and Teams, Dunston Hill and Whickham East, Whickham North, Whickham South and Sunnyside, Blaydon, Winlaton High Spen, Ryton Crookhill and Stella, Crawcrook and Greenside, Chopwell and Rowlands Gill</p> | <p><a href="mailto:andrewdevlin@gateshead.gov.uk">andrewdevlin@gateshead.gov.uk</a></p> |
|---|---|

**YOU WILL BE INVOICED FOR APPLICATION. DO NOT SEND A CHEQUE IN.**

| Part One: Applicant details |  |
|-----------------------------|--|
| Applicant name:             |  |
| Applicant address:          |  |
| Phone:                      |  |
| Email:                      |  |
| On behalf of?               |  |

| Part Two: Order details   |  |
|---|--|
| Type of TTRO to be introduced:  |  |
| Existing restrictions to be suspended?  |  |
| Road name/footpath number:  |  |
| Ward:   |  |
| <p><b>Description of affected road/ footpath:</b><br/>           When describing the location, please include side of the road, direction and distance in metres. For example, Durham Road - East Side - From its junction with Lowrey's Lane, in a southerly direction for 25 metres</p> |  |
| Reason for TTRO:  |  |



Gateshead Council Civic Centre Regent Street Gateshead NE8 1HH  
 Tel 0191 433 3000

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|  |                    |                              |                             |
|--|--------------------|------------------------------|-----------------------------|
| <b>Proposed start date:</b>  |                    | <b>Proposed finish date:</b> |                             |
| <b>Will work be for 24 hours a day or specific times?</b><br><i>If so state times</i>  | <b>Start time:</b> | <b>Finish time:</b>          | <b>If 24hrs tick below:</b> |
|  |                    |                              | <input type="checkbox"/>    |
| <b>Proposed duration:</b>  |                    |                              |                             |
| <b>Please complete for road/footpath closures, weight/width/length/one way/banned turn/restricted access <u>only</u></b>   |                    |                              |                             |
| <b>List the roads to be used as the diversion route :</b>  |                    |                              |                             |
| Starting with the first road of the diversion and finishing with the last road   |                    |                              |                             |
|  |                    |                              |                             |
| <b>Wards affected by diversion:</b><br>(a plan showing the different wards can be viewed at <a href="http://gis.gateshead.gov.uk/gatesheadmaps/wards/documents/All_Wards_A3.pdf">gis.gateshead.gov.uk/gatesheadmaps/wards/documents/All_Wards_A3.pdf</a> ) |                    |                              |                             |
| <b>Please select from below:</b>   |                    |                              |                             |
| <b>Night-time closure</b>  |                    |                              | <input type="checkbox"/>    |
| <b>Day-time off-peak closure</b>   |                    |                              | <input type="checkbox"/>    |
| <b>Day-time peak closure</b>   |                    |                              | <input type="checkbox"/>    |
| <b>All of the above</b>  |                    |                              | <input type="checkbox"/>    |
| <b>Emergency closure to ensure public safety</b>   |                    |                              | <input type="checkbox"/>    |
| <b>Will the closure or diversion affect sensitive locations?</b><br>(a list of traffic sensitive streets can be viewed at <a href="http://www.gateshead.gov.uk/article/4420/Street-works">www.gateshead.gov.uk/article/4420/Street-works</a> )             |                    |                              |                             |
| Yes or No  |                    |                              |                             |
| Other:   |                    |                              |                             |
| <b>Will works or diversion route affect:</b>   |                    | <b>Yes</b>                   | <b>No</b>                   |
| <b>Bus route</b>   |                    | <input type="checkbox"/>     | <input type="checkbox"/>    |
| <b>A1</b>  |                    | <input type="checkbox"/>     | <input type="checkbox"/>    |

|  |   |                          |
|--|---|--------------------------|
| Road managed by another Local Authority  | <input type="checkbox"/>  | <input type="checkbox"/> |
| <b>Please ensure all permissions and local transport service arrangements are agreed with local transport operators prior to works commencing and provide evidence before works start.</b> |   |                          |
| Is access to properties to be maintained?  | <input type="checkbox"/>  | <input type="checkbox"/> |
| Is access to be maintained for emergency service vehicles?   | <input type="checkbox"/>  | <input type="checkbox"/> |
|  | If no, please ensure you have liaised with the emergency services prior to sending the application. |                          |
| Is access being maintained for pedestrians, cyclists, and those with mobility issues. If it can't be maintained, please state why.   |   |                          |
| Will the road/footpath be open outside the working times? If not, please state why.  |   |                          |

| <b>Please complete for temporary speed limits <u>only</u></b> |  |
|---|--|
| What temporary speed limit is required?                       |  |
| What is the existing speed limit?                             |  |

| <b>Please complete for temporary parking or loading restrictions <u>only</u></b> |                          |                          |
|--|--------------------------|--------------------------|
| Are there existing restrictions to be suspended?                                 | Yes                      | No                       |
|  | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, please list times of operation:  |                          |                          |

| <b>Part four: Declaration</b>   |
|---|
| <p>I understand that Gateshead Council will invoice me for processing the above application and I agree to pay all costs relating to the introduction of the TTRO, even if the works are cancelled and the closure does not take place.</p> <p>I understand that it is my responsibility as the applicant to ensure copies of the made notice are placed in a prominent position at each end of the length of road to which the order relates and at the points at which it will be necessary for vehicles or pedestrians to diverge from the road.</p> |



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|                                       |  |                         |  |
|---------------------------------------|--|-------------------------|--|
| <b>Name:</b><br><i>(Please print)</i> |  | <b>Date:</b>            |  |
| <b>Signature:</b>                     |  | <b>Contact details:</b> |  |
| <b>Position in company:</b>           |  | <b>Name of company:</b> |  |
| <b>Purchase Order No.</b>             |  |                         |  |

Please submit completed applications to [trafficmanagement@gateshead.gov.uk](mailto:trafficmanagement@gateshead.gov.uk) and [cc\\_streetworks@gateshead.gov.uk](mailto:cc_streetworks@gateshead.gov.uk)



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