

Keelman Homes Limited

Civic Centre
Regent Street
Gateshead
Tyne And Wear
NE8 1JN

My ref: SCN_RM_STAT

Your ref:

Contact: Leasehold Services

Tel: 0191 433 5395/5397

Email: leasehold@gatesheadhousing.co.uk

Date:

Dear

Re:

Attached is your repairs and maintenance statement for the period 01 Apr 2020 to 31 Mar 2021.

All repairs and maintenance costs listed are estimated costs only and your final contribution will be confirmed on the actual service charge invoice in June 2021.

In order to improve information provided to leaseholders your statement now includes details of any claims made on your behalf under the Avid Buildings Insurance Policy.

If you have any queries relating to the repairs shown on your statement, please contact the Leasehold Services Team.

Yours sincerely,



Janice Adams
Leasehold Manager

Repairs and Maintenance Statement 2020_21

REPAIRS COMPLETED BETWEEN : 01 April 2020 AND 31 March 2021

Address:

Building:

Report By	Report Date	Date Complete	Repair Description	Job Number	Total Estimated Cost £	Div'd by	L/Holder Charge £
	05 Nov 2019	08 Nov 2019	New Tenant Gas Safety Check	11410576/1	27.47	1	27.47
	06 Nov 2019	06 Nov 2019	Repair Communal Light Above Front Entrance	11410860/1	23.88	4	5.97
					V.A.T		5.49
					TOTAL		38.93

All Repairs and Maintenance costs listed are included in the enclosed actual service charge invoice.

Further details regarding any cyclical programmed works included on this statement can be found at www.gatesheadhousing.co.uk/cyclical-maintenance-in-multi-storey-blocks

Please check your repairs, it is your responsibility to ensure you are satisfied.

Contact us within 14 Days with any queries by:

Telephone: 0191 433 5395/5397

Email: leasehold@gatesheadhousing.co.uk

Fax: 0191 433 5354

Text: 0762 480 4167 Keyword: LEASE

Buildings Insurance Claims Made on Your Behalf for the period 01 April 2019 and 31 March 2020

Report By	Report Date	Date Complete	Repair Description	Job Number	Total Estimated Cost £	Div'd by	L/Holder Charge £
	17 Sep 2019	30 Nov 2019	Vandalism - Renew Front Communal Door (Crime Ref - 20013/09/2019)	11365861/2	779.00	4	194.75

These repairs are not included in your repairs and maintenance statement as they have automatically been claimed from the Buildings Insurance Policy
