

**COUNCIL TAX EXEMPTION APPLICATION
PERSONS IN DETENTION / PRISONERS (CLASS D)**

Name	<input type="text"/>	Account no.	<input type="text"/>
Address	<input type="text"/>		

(this is shown on your Council Tax bill)

IMPORTANT INFORMATION – PLEASE READ THE NOTES BELOW BEFORE FILLING IN THIS FORM:

A property which has been left empty because the person(s) previously living there is now in detention will be exempt from the payment of Council Tax.

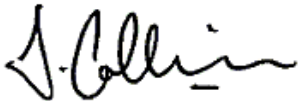
To be classed as a person in detention for Council Tax a person must be detained under one of the following circumstances:

1. Detained in a Prison, Hospital or any other place by order of a UK Court. This also includes periods on remand and periods temporarily released due to ill health, or
2. Detained under the deportation provisions of the Immigration Act 1971, or
3. Detained under the provisions of the Mental Health Act 1983, or
4. Detained, imprisoned or in custody by the Army, Royal Air Force or Royal Navy.

This exemption will not apply should the person(s) be detained because of unpaid fines or unpaid Council Tax

If you wish to apply for the persons in detention exemption please complete the details on the back of this form.

Yours sincerely



Strategic Director and Borough Treasurer
Resources and Digital

WHERE SHOULD I SEND MY COMPLETED FORM?

Return by post to: Gateshead Council, Council Tax Section, Civic Centre, Regent Street, Gateshead NE8 1HH

Return in person to: Council Tax Reception Desk at the Civic Centre

Alternatively scan and email your completed application to counciltax@gateshead.gov.uk

COUNCIL TAX EXEMPTION APPLICATION – PERSONS IN DETENTION (PRISONERS)

I can confirm that the information I am about to provide is correct. I understand that any exemption will only be awarded on the basis of my current circumstances. I will inform Gateshead Council of any change within 21 days of the change happening. I understand that if I fail to report such a change a fixed penalty may be imposed on me and I will have to repay any overpaid exemption.

Full Name of Council Taxpayer: _____ Council Tax Account Number: _____

Address of Property This Exemption Claim Relates: _____

IF YOU ARE NOT THE COUNCIL TAXPAYER FOR THE ADDRESS THE EXEMPTION IS BEING APPLIED FOR PLEASE COMPLETE THE FOLLOWING:

Your Name and Address: _____

Relationship to the Person(s) in Detention: _____

In accordance with Data Protection Law, Gateshead Council may use any information you give us to prevent or detect fraud or other crimes. Gateshead Council may also share information with other Council Services or public organisations if required by Law to do so.

Signed: _____ Date: _____

Daytime Telephone Number: _____ E-mail: _____

1. NUMBER OF RESIDENTS – Please tell us the names of all people over the age of **16** who usually live in the property.

Full Name	Date of Birth	Are They In Detention? Yes / No	If Yes Start Date of Detention

2. NAME AND ADDRESS OF PLACE OF DETENTION – Please tell us the place where the detained person(s) is being held along with their Prison Number and expected release date if known.

Name and Address of Place of Detention	Prison Number	Expected Release Date

3. NAME AND ADDRESS OF THE OWNER OF THE PROPERTY – Please tell us the name and address of the owner of the property.

Name of Owner	Address of Owner