



# St Anne's Catholic Primary School

Acting Headteacher: Mrs J Geddes

Off Pickering Green, Harlow Green, Gateshead, NE9 7HX

Tel: (0191) 433 4053



March 2019,

Dear Applicant,

Thank you for your interest in the EYFS Level 3 Teaching Assistant position at St Anne's Catholic Primary School. I am very happy to send you the enclosed application pack.

St Anne's Catholic Primary School are in the process of converting to a Multi Academy Trust. We are a smaller than the average size primary school situated in Harlow Green in the South of Gateshead. The school has undergone a rapid transformation over the last three years under the leadership team, which enabled the school to achieve a Good rating at its most recent Ofsted inspection in June 2017 and Outstanding at its most recent Diocesan Inspection in December 2018.

The Headteacher and Governors are seeking to appoint an experienced, enthusiastic, hard-working and highly motivated Teaching Assistant to join our Foundation Stage Team. The successful applicant will be working in a busy Reception environment. Applications are invited from committed candidates who are prepared to make a positive contribution to the life and ethos of this inclusive school.

For more information about our school please visit our school website [www.stannesprimary.org](http://www.stannesprimary.org). Visits to the school are welcome, please contact Joanne Geddes to arrange an appointment on 0191 4334053.

Completed Applications can be posted FOA Joanne Geddes as per the address at the top of this letter or emailed to [garethlilley@stannesprimary.org.uk](mailto:garethlilley@stannesprimary.org.uk) and marked FAO Joanne Geddes.

*Please note that if applications are returned by e-mail we will require a real signature on the day of interview.*

**Closing Date:** Friday 5th April 2019, 12:00pm.

**Shortlisting:** Tuesday 23rd April 2019.

**Observation & Interview:** Friday 26<sup>th</sup> April 2019

Thank you once again for your interest in our school.

Yours sincerely

Mrs J Geddes  
**Acting Headteacher**