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|---------------|
| Permit No(s) |
| Date of Issue |
| Amount paid |
| Prepared by |

Parking Service

Resident Parking Permit – Renewal Form

Please complete all sections of this form, **IN BLOCK LETTERS**, in black ink and ensure that all the correct documentation is enclosed before the application is submitted.

YOUR APPLICATION WILL BE RETURNED TO YOU AND THE ISSUE OF YOUR PERMIT MAY BE DELAYED IF THE FORM IS INCORRECTLY OR PARTIALLY COMPLETED, OR IF THE CORRECT DOCUMENTATION IS NOT ATTACHED.

Part 1 – Your Particulars

Surname _____

Mr/Mrs/Miss or other title _____

Forenames in full _____

Address _____

Postal Code _____

Telephone Number _____

If you are renewing your existing permit and your vehicle particulars are unchanged then you do not have to provide proof of residence and vehicle ownership.

My previous permit No(s) _____

Cost of First Permit - £15.00

Cost of Second Permit (if appropriate) - £5.00

Please contact the Parking and Regulation Team on (0191) 4333155 if you are unsure about your entitlement.

Your new permit will commence the day after your previous permit expires. Please allow two weeks to process your application.

Part 2 – Declaration

Signature _____

Date _____

Before submitting your application, please check that you have enclosed the following:

- The completed application form
- Correct Payment