

Permit No(s)
Date of Issue
Amount paid
Prepared by

## Parking Services

# SEASONAL PERMIT– Application Form

Please complete all sections of this form in BLOCK CAPITALS, in black ink.

I wish to apply for a parking permit(s) as detailed below:-

Car Park for which a permit is required: \_\_\_\_\_

Type of Permit:    Mon-Fri             All Days

Number of permits required:

Commencement Date of Permit: \_\_\_\_\_  
(This can only be the 1<sup>st</sup> of the month)

Permit(s) to remain valid for a period of up to 12 months pro-rata from 01 April to 31 March except Mill Road Car Park and South Shore Road Car Park (these are valid for a period of up to 6 months pro-rata from 01 April and 01 October). A permit issued partway through the month will be backdated to the beginning of that month and the full fee for that month is payable.

Applicant/Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

How do you wish to pay?    Cash             Credit/Debit             Cheque   
(If paying by card you will be contacted for payment)            Card

Have you had a permit before? YES/NO

Amount enclosed: £ \_\_\_\_\_

I accept and undertake to abide by the Borough Council of Gateshead's 'Terms & Conditions of Application For and Use of a Seasonal Permit'

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Before submitting your completed application, please check that you have completed all sections and enclosed the correct payment

**YOUR APPLICATION WILL BE RETURNED TO YOU AND THE ISSUE OF YOUR PERMIT MAY BE DELAYED IF THE FORM IS INCORRECTLY OR PARTIALLY COMPLETED, OR IF THE PAYMENT IS NOT ATTACHED.**

**Payment should be returned with this application form to:**

Parking Services  
Transport Strategy  
Gateshead Council  
Civic Centre  
Regent Street  
Gateshead  
NE8 1HH

Cheques to be made payable to "**Gateshead Council**" and crossed "**A/C Payee Only**"/

**PERMIT HELPLINE (0191) 433 3149**