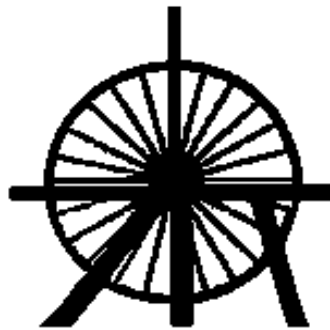


**Ryton
Community
Infant School**

Prospectus 2012-2013



General Information about our school

The school is classified as a Community Infant School and caters for pupils' aged 4 – 7 years. There is a Nursery class with 52 part-time places, which caters for children from 3 years. The main school roll at the time of preparation of this document is 163. There is an annual admission limit of 58 pupils to the reception class in main school. General Admission procedures for Community Primary and Nursery Schools are printed in Gateshead Local Authority's General Information Booklet, which is available from school.¹

The name and address of our school:

Ryton Community Infant School
Main Road,
Ryton,
Tyne & Wear.
NE40 3AF

Telephone:

0191 4132776

e-mail: RytonCommunityInfantSchool@Gateshead.Gov.uk

Web site: www.rytoninfantschool.org

Head teacher:

Mrs.J.V.Porter

Deputy Head teacher:

Mrs.N.Johnson

Teaching staff

Mrs P Atkinson

Mrs S Dias

Mrs J Coatsworth

Mrs F Geddes

Mrs M Hocking (PPA ;planning preparation and assessment cover)

Miss S Hasui

Miss A Wing

Teaching Assistants

Mrs.S.Borrowdale

Miss L Embleton

Mrs J Mackay

Mrs Martin

Mrs S McLellan

Mrs S O'Neill (Nursery)

Mrs L Healey

Mrs H Stoddart

School Clerks:

Ms.E.Gilholm

Mrs D.Lowther

Caretaker

Shared with Ryton Comprehensive School – a historical arrangement

¹ Before you begin to read this prospectus you should note that the information it contains relates to the academic year 2012 – 2013, which begins in September 2012. The prospectus publication date is July 2011. There may be changes arising from alterations in government legislation or local education authority policy in so far as they affect schools. **Please contact us if you require this document in another format or in translation to another language.**

The school day

The school doors open at 8.45 a.m. and school closes at 3.15 p.m.

Break is taken between 10.30 a.m. and 10.45 a.m.

The lunchtime begins at 12.00 noon and lasts until 1.00 p.m.

Nursery sessions are 8.45 a.m. until 11.45 a.m. and 12.30 p.m. until 3.30 p.m.

The school year

Information on school terms and holidays for 2011-12 and 2012-13 may be found in **Appendix 1**.

Visits

You are welcome to visit at any time of year. Please telephone for an appointment.

The Governing Body:

Cllr. C McHatton	Local Authority (Chair)
Mr D Baker	Parent Governor
Mrs A Caink	Parent Governor (Vice Chair)
Mrs S Danys	Local Authority
Mrs E Hall	Community
Mrs L Healey	Non-Teaching Staff
Miss S Hasui	Teacher
Mrs J Porter	Headteacher
Mrs F Shaw	LEA

The governing body meets at least once each term and there may be additional special meetings. The governing body has established a Finance and General Purposes Committee, Curriculum Committee and Appointments Committee, together with the relevant Discipline and Appeals Committees. There are link governors for the various curriculum and subject areas. Agenda papers are available for inspection on request at the school office. The Chair of Governors may be contacted through the school.

The Local Authority (LA)

The name and address of the Local Authority is:

Gateshead Council, Civic Centre, Regent Street, Gateshead NE8 1HH

Telephone 0191 4333000.

Group Director Learning & Children & Director of Children's Services:

Margaret Whellans

Director of Learning and School - David Mitchell

School Improvement partner is Sue Waugh.

School Curriculum

Summary of the governing body's curriculum aims:

The school aims to provide a happy and secure atmosphere in which all children can best develop their individual skills and abilities to realise their full potential.

The teaching methods employed seek to instil in each child an enjoyment of work and play and recognition of satisfaction in achievements. This approach encourages the growth of a child's self-confidence and positive self-image. Whilst learning is carefully planned and systematic each child's individuality is respected and all children are encouraged to develop a flexible and adaptable approach.

The school sees education as more than simply academic achievement and places importance on health and physical fitness issues. A high priority is also placed on the ability to relate to others, to respect individuality and difference and to behave in a socially acceptable way.



Early Years Education

The early years team members are aware of the particular needs of under fives and act upon the statutory requirements set out in the Early Years Foundation Stage Framework.

Transition

Staff have received additional training to ensure a smooth passage from Foundation Stage to Key Stage 1 (KS1) and learning through play remains a priority. A year long liaison programme runs for Year 2/3 to aid transition to KS2.

KS1 Education

KS1 children are taught the subjects of the National Curriculum in a flexible way with an emphasis on creativity. The syllabus used is based on the primary education strategy and recommended frameworks recommended by the Qualifications and Curriculum Authority modified for our circumstances and subject to evaluation and review. In addition the school gives a high priority to Personal Social and Health Education and Citizenship and some curriculum time is devoted to school activities connected with induction, liaison and statutory assessment. In any week an average of at least 21 hours is given over to teaching. (This excludes breaks, registration and acts of worship.) The curriculum is enriched through sport and the Arts. Assessment is integral to the teaching process and is used to inform future planning. The school is involved with action research. Parents will be sent curriculum information relevant to their child and asked to support simple homework. Parents are welcome to make an appointment to come into school and discuss

the curriculum that their child is following at any time of year and dates are also provided for informal and formal consultation.



Special Educational Needs

The school believes in careful assessment and early identification of special needs. We work with parents as partners, the school follows LA policy . Wherever possible we hope to educate children who are experiencing difficulties alongside their peers. Targets are set to encourage and monitor the progress of the children as part of their individual education plans. The school liaises with outside agencies in meeting their needs. The agencies would include the Special Educational Needs Support Service, Speech and Language Therapy service, Psychological service, Social Services etc. Copies of the governing body's Special Educational Needs Policy are available from school.

Accessibility

At Ryton Community Infant School we are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors providing for their education, physical, social and cultural needs. We are further committed to positive attitudes towards disability and accessibility and to developing an inclusive culture.

We plan to increase accessibility provision for all pupils, staff, parents and visitors to Ryton Community Infant School through our accessibility plan which can be obtained from the Head Teacher.

Our school already has an accessible pupil toilet, ramp access, portable hearing loop and phonic ear system throughout the main school. We will provide information in different formats and/or provide a translator e.g. For BSL on request.

The Local Authority has made a commitment that wherever possible, children with physical disabilities will be educated in their local primary school. If shown to be

necessary, and practicable and reasonable to do, then minor adaptations to the building will be considered by the school and the Local Authority to enable a child to attend their local school.

In order that children with disabilities are not disadvantaged, the school liaises with the Local Authority when necessary in order to ensure that adequate provision is made.

Sporting aims and provision for sport.

The Physical Education Scheme includes the foundations of Games and Athletics skills in addition to Gymnastics and Dance. Children have a PE lesson every day. Teachers have been trained in the Top Sport programme. The school does not have a playing field but may negotiate use of the junior school facilities from time to time. The school gives a high priority to Physical Education and health related fitness work. The school joins with other schools on the primary PE project. After school clubs provide additional opportunities for sport.

Statutory Assessment

In 2011, 56 pupils in Year 2 undertook the tests and tasks at the end of key Stage 1. These SATs informed the regular assessment carried out by the teachers as an integral part of their teaching. No children were exempted from the National Curriculum and its assessment in 2011. A table of the results achieved and national comparative information is set out below.

Careful analysis of results is undertaken and the school has an improvement plan with action papers working always to further raise achievement. Parents are welcome to view these and the information is available in the school profile. We have a current focus on refining our pupil Tracking Systems and on improving boy's writing and use the Gateshead TIPPS programme. We are further developing outdoor play and ICT. We are incorporating assessment for learning across the curriculum. We work with a variety of consultants and advisors striving constantly to improve on our previous best.

COMPARATIVE REPORT

This table shows a summary of the National Curriculum assessment results of pupils in the school (2011) and nationally (2010) at the end of Key Stage 1, as a percentage of those eligible for assessment.

The number of eligible children is: 56

Figures may not total 100 per cent because of rounding.

W represents children who are working towards level 1, but have not yet achieved the standards needed for level 1.
U represents children for whom it is not possible to determine a level.

Religious Education

The school follows the Gateshead Council Agreed Syllabus for Religious Education as approved by the Standing Advisory Council for Religious Education (SACRE). The LA, school governors and headteacher are responsible for seeing that Religious Education is taught according to the agreed Syllabus to every registered pupil at the school. Parents of a pupil at the school may personally request that their child be wholly or partly excused from receiving Religious Education given in the school in accordance with the basic curriculum.

Collective Worship

The children attend a daily act of collective worship. The whole school gathers as a family on Monday and Friday mornings and everyone present in school is invited to worship led by the headteacher. Other staff take assembly on Wednesday and Thursday mornings. On Tuesday, when there is a hymn practice, the children will attend a year or class group service. The acts of worship are mainly or wholly of a Christian Character. Guests from local churches, schools, charities and community groups are invited to speak from time to time. The nursery children attend special celebrations throughout the year and begin regular visits as the year progresses. Parents may withdraw their children from collective worship. Teaching assistants look after the children during such periods.

Health Education and Citizenship

The Governing Body has developed a policy for this cross-curricular issue that has contributed to the school receiving the Gateshead Healthy School Award from 1993 to 2007. We have the National Healthy School Award and we are now working towards Enhanced Healthy School Award Status. **Sex Education** is an element of this policy. This element would include the naming of body parts, personal hygiene and “keeping safe”, including “good and bad touches”. A foundation will be laid for the policy that is being implemented in the junior school. The governing body’s Health Education Policy also addresses **Drugs Education** and in this area children will consider the fact that all medicines are drugs but not all drugs are medicines; be taught that all substances may be harmful if abused; know that some people depend on medicines to live a normal life; consider safety issues about medicines, household substances, etc. **Ryton Infant School is a totally non-smoking school. This applies in all parts of the premises including the grounds.**

The governing body has a policy statement on citizenship. The children are encouraged to be involved in the rule setting and school organisation from an early age.

School Organisation

The children are taught in chronological year groups but within each year group ages and abilities are mixed. The children first attend the Reception class. The middle infant year is National Curriculum Year 1 and their top infant year is National Curriculum Year 2.

Homework

Since the children are very young there is no formal homework policy. All the children are encouraged to take their reading and library books home and to share them with you. They will also bring a mathematical task or game. Some speaking and listening family

learning may also be included. Children may sometimes bring spelling, comprehensions or project work home. All the children have a small book in which communications regarding their reading (and other matters as appropriate) may pass between home and school. Leaflets on helping your child with English, Mathematics and Science are available from the school and other curriculum information is provided from time to time. You are encouraged to talk to the class teacher about your child's specific needs.

Complaints procedure.

We aim to provide the best possible service. If you have any matters that you wish to raise with school, please contact the headteacher in the first instance.

If after speaking to the school staff you continue to have concerns please follow the procedures set out in Section 12 of the Gateshead LA Information for Parents Booklet that you received with this prospectus. Copies of this booklet are available from the school or Civic Centre if you cannot find your copy.

Further information

Extra Curricular Activities

The children are encouraged to involve themselves in:

- Community and charity events and appeals e.g. Oxfam, Ryton Hirings Fair, UNICEF
- Plays and concerts
- The school book shop and book fair
- Exhibitions of Art, Science, Technology etc.
- Activities that link them with other schools e.g. Dance Festivals, Artists in residence programmes, Music classes.

How to obtain more detailed information

Parents who wish to see the National Curriculum orders, school policies or any other documents to be made available under the Education (School Curriculum and Related Information) Regulations may contact the head teacher in the first instance. The contact may be by letter, e-mail, the telephone or personal application at the school office and arrangements will be made for them to view the documents or receive copies as applicable. It is also possible to view our latest inspection report on the OFSTED website.

Pastoral Care

The general welfare of the children is the concern of all members of the staff. Where specific or exceptional difficulties arise they may be referred to senior staff members. Arrangements are made to contact parents if necessary. The school will liaise with outside agencies as and when appropriate. The school's Educational Welfare Officer is Mrs. Sally Lynch. The school's Learning Mentor is Mrs Christine Shepherd.

School Discipline

All staff members hope to work with parents and guardians to solve behavioural problems in a constructive atmosphere. The issue of Bullying is taken seriously. The school seeks to create a listening culture where incidents are swiftly dealt with and where children may observe justice and fairness and a right use of power.

Children are praised whenever possible and examples of caring and good behaviour are rewarded and encouraged. Sanctions such as deprivation of privileges may be used for

some offences. *Corporal punishment will not be administered under any circumstances as stated in Education (No. 2) Act 1986.*

Parents are notified of the school rules through the prospectus, circulars and newsletters, meetings for new entrants and the like. The children have the rules drawn to their attention in class and during plenary gatherings and discussions. Parents and pupils help to set the rules. Parents will be asked to sign a Home and School Agreement that stresses school and home are involved in partnership. The school behaviour and discipline policy is sent out to parents and further copies are available from the office. Parents will be consulted on its content on an annual basis. There is a School Council with class representatives from Year 1 and Year 2.

Attendance and Absence

Please let us know if your child must be absent to attend a hospital or clinic appointment. If you have to take your child to such an appointment during the school day please call at the school office first to sign them out. It is best if you are able to take your annual holiday in vacation time. If you find that you must take your annual holiday during term time please ask at the school office for a holiday form. Children cannot be authorised to take any more than two weeks holiday in this way. **If your child is ill please let us know as quickly as possible.** We are required to keep records of all absences and will contact you if you do not send a message. Absences will have to be designated as unauthorised if no reasonable explanation can be given.

In the school year 2010/11, percentage attendance was _____%, authorised absence was _____% and there was no unauthorised absence.

The target for 2011/12 is 96%.

If your child has to spend time in hospital, school has a duty to liaise with the hospital tutoring service.

Infants should always come and go **with a responsible adult who is at least 18 years old.** Please let the office know if someone different to normal is meeting your child.

School Uniform

The school has an optional school uniform that has the same colour scheme as the junior school (maroon and pale blue). The children may wear a maroon sweatshirt or jumper with grey or black trousers, shorts or skirt. Shirts, t-shirts and polo shirts are pale blue. Sensible shoes, without heels should be worn. Details of the items available through school and their approximate cost can be found in Appendix 2. It reduces the amount of lost property in school and the expense to you if all your child's clothing is marked with their name in some form. (It is possible to order nametapes through school).

For safety reasons the children should not wear jewellery at all. This is now LA policy.

Children undertake most indoor PE work in bare feet but a pair of sandshoes and shorts are required for outdoor work. PE kit should be kept in a named PE bag. Girls who do not wear vests require a t-shirt for PE. Please note the children do PE every day except in exceptional circumstances.

Educational Visits and Charging Policy

The school does not have a special fund in order to pay for educational visits. Parents are invited to contribute to their child's share of the cost of any visit. The cost of visits will

include travel insurance. A letter giving full details of a planned visit will be sent to a parent well in advance of the proposed date so that a decision may be made. Risk assessments are carried out before an outing is arranged.

Home and School Association

Every Ryton Infant and Nursery school parent may automatically be a member of this Association. (It is similar to a Parent Teacher Association.) The Association organises fund raising events from time to time but also exists to promote knowledge of the curriculum and a good home and school partnership. Various gatherings, family and social, are organised during the year. The Chairperson is Mr Coates..

After School Club.

Ryton Rangers out of school Club is open from Monday to Friday between the hours of 3.15 and 6.00 p.m. The cost of the service is £8.00 per session at the time of publication. Enquiries regarding the availability of places should be made to the co-ordinator Sharon Neil, telephone 0191 413 2053.

Early Birds

Children may attend this club from 8.00 am until the classrooms open at 8.45. A variety of activities including computer games are provided.

Junior School

When children in this school have completed Key Stage 1 and reached the age of 7 they transfer to junior school. Generally our pupils move down the hill to Ryton Junior School but parents may express a preference for another school. The two schools give a high priority to liaison and to ensuring the proper continuity and progression in their curriculum work. The children follow a liaison programme throughout Year 2. They visit the junior school building and meet the staff. The staffs of the two schools have regular joint meetings.

School Meals

Meals are provided by the award winning Gateshead School Meals Service which holds the contract. Our cook prepares healthy meals on the premises. Special diets can be catered for. The cost of a meal is £1.90 per day (at the time of publication). You may choose to send your child to school with a healthy packed lunch. (Fizzy sugary drinks and sweets should not be included.) Free fruit is provided at break time by the National School Fruit Scheme. Subsidised milk is also available.

Charles Thorp Cluster

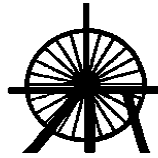
The school is a member of the Charles Thorp cluster from September 2011. The cluster schools work together and alongside other clusters to share good practice with regard to pupil and student education and extended services provision.

The cluster objectives are to promote inclusion, reduce exclusion, support transition and to raise achievement and attendance.

The cluster co-ordinator is Maureen Summerill.

The cluster compact agreement is available from school.

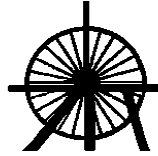
Appendix 1



Ryton Community Infant School

Holiday Dates 2011-12

	From	To	Half-term
Autumn Term	Monday 5th September 2011	Friday 16th December 2011	Mon 24 th - Fri 28th October 2011
Spring Term	Tuesday 3 rd January 2012	Friday 30th March 2012	Mon 13th- Fri 17 th February 2012
Summer Term	Monday 16 th April 2012	Friday 20th July 2012	4 th - 8th June 2012



Ryton Community Infant School

Holiday Dates 2012-13

	From	To	Half-term
Autumn Term	September 2012	December 2012	October 2012
Spring Term	January 2013	March 2013	February 2013
Summer Term	April 2013	July 2013	June 2013

Appendix 2

RYTON COMMUNITY INFANT SCHOOL UNIFORM

The following items are available with Ryton Infants School Logo

Item	Price	Sizes			
Sweat Shirts Burgundy with Embroidered logo	£8.00	Age 3-4 (22/24 inch)	Age 5-6 (26/28 inch)	Age 7-8 (30 inch)	Age 9-10
Cardigan Burgundy Sweat Shirt material with Embroidered logo	£9.50	Age 3-4	Age 5-6	Age7-8	Age 9-10
Fleece Jacket Burgundy - with full zip	£12.75	Age 3 - 4	Age 5-6	Age 7-8	Age 9-10
Shower proof Jacket (reversible fleece)	£14.00	Age 3-4	Age5-6	Age7-8	Age 9-10
Light Blue Polo Shirts	£7.25	Age 3-4	Age 5-6	Age 7-8	Age 9-10
Light Blue T-Shirts	£4.00	Age 3-4	Age5-6	Age 7-8	Age 9-10
Sun hats	£2.50				
Book Bag	£6.00				