

Business Rates - Reduction for Unoccupied Properties

Please fill in this form using BLOCK CAPITALS

Name of Organisation

Address of Organisation

Council Account Number
(if known)

If different from above
Address of property for
which you are applying

A separate application form is required for each property

Date you took over
property

Date that property
became unoccupied

Expected date
of occupation

Before any reduction is awarded the property may need to be inspected by a Visiting Officer. To speed up this process it would be beneficial if you could provide the following:

Telephone Number Email

Name (print) Signed

Capacity in
which signed Date

Gateshead Council, Business Rates, Civic Centre, Regent St., Gateshead.
NE8 1HH

Tel 0191 4333636 Email: businessrates@gateshead.gov.uk