

Changes to your Council Tax and Benefits Service

Gateshead @ Birtley



Here to help

From Monday 6 September 2010, A Revenues and Benefits Officer will no longer be available at Gateshead Council @ Birtley. However, our Customer Services Advisors will be available for longer to help you with the following Council Tax or Benefit enquiries you may have. These include:

- Council Tax - report a change of address
- Council Tax - apply for a single person discount
- Benefits - apply for Council Tax and Housing Benefit
- Benefits - have your Benefit claim verified
- Benefits - request a copy of your Benefit notification letter
- Benefits - report a non-dependent change

The service opening hours will be extended to:

- Monday, Tuesday & Thursday - 9am to 7pm
- Wednesday & Friday - 9am to 5pm
- Saturday - 9am to 1pm

PLEASE NOTE:

From Monday 23 August private interview rooms will not be available. Your enquiry will be dealt with at the front desk. If you require a private interview you will need to visit the Civic Centre where no prior appointment is needed. Alternatively call: 0191 433 4646 or 0191 433 3600 to arrange a specific appointment at the Civic Centre.