

# Local Housing Allowance

## Request for payment to be made to the landlord

The Local Authority has discretion to make a payment of Local Housing Allowance to a landlord if they consider that:

- 1) The claimant is likely to have difficulty managing their own affairs
- 2) it is improbable that the claimant will pay their rent
- 3) the landlord is saying the claimant is 8 weeks or more in arrears with their rent.

An application may be made by the claimant, the claimants representative or the landlord.

<b>1. About the Claimant</b>	Case ref:
Name:	Date of Birth:
Address:	National Insurance No:
	Tel:

<b>2. Reason (s) for payment to be made to the landlord (<i>please tick</i>)</b>	
1. The claimant is more than 8 weeks in arrears with their rent <i>(please provide evidence of the rent arrears and complete section 3)</i>	<input type="checkbox"/>
2. The claimant is unable to manage their affairs	<input type="checkbox"/>
3. The claimant is unlikely to pay the rent to their landlord	<input type="checkbox"/>
If the claimant is unable to manage their affairs, or unlikely to pay their rent please state why below:	
Please give the name and address of any agency or person providing assistance to the claimant who may be able to confirm the above (for example a social worker, advice worker, doctor)	

**3. Person making the request**

Who are you? (please tick)

Name:

Claimant

Address

Claimant's representative

Landlord or Agent

Tel No:

Signature of person making the application:

Date:

**4. If you are the claimant's representative, please complete the section below with the claimant**

I am the claimant and I authorise my representative detailed below to act on my behalf. I also authorise Gateshead Council to make enquiries of any agency or third party named overleaf to enable a decision to be reached with regard to payment of Local Housing Allowance in respect of my current housing benefit claim:

Signature of claimant:

Date:

I am the claimant's representative and authorised to act on the claimant's behalf:

Name of representative:

Date:

Address

Signature of representative:

Each application will be treated on its own merits and may be reviewed from time to time if appropriate. Each application will be considered on the basis of the guidelines provided in the leaflet 'A guide to Vulnerability'. Please ask for a copy if you do not have one. All applications should be supported with as much evidence or information as possible.

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