

Council Tax Single Person Discount Application - Person(s) Moving Out

As part of the Council Tax scheme you can claim a 25% Single Person Discount if you are the liable person and no one else over the age of 18 lives in the property with you.

Please supply the information requested below to apply or confirm your entitlement to a reduction under the scheme, listing all occupants **aged over 16** in the property or anyone who has recently left. This includes persons who have left in order to work away. If you are unsure as to whether this applies to your circumstances please telephone 0191 433 3600 and select option 5.

Name		Account no.	
Address		(this is shown on your Council Tax bill)	

Name	Date of Birth	Date left (if applicable)	Forwarding Address

I confirm that the information I have supplied is accurate and true. Please note that any discount will only be awarded on the basis of your current circumstances. You will be required to inform the Council within 21 days should there be a change. If you fail to report any such change this could result in a fixed penalty being imposed on you in addition to the recovery of any overpaid discount.

Signature		Date	
Print name		Telephone	
E-mail			

Please return completed form to: - Gateshead Council, Council Tax Dept, Civic Centre, Regent Street, Gateshead, NE8 1HH