

Change of Circumstances

Name Reference

Address

1. Persons Moving in (State all income in `Further Details` section overleaf)

Name(s)	Relationship	Date moved in	Previous Address

2. Persons Moving out

Name(s)	Relationship	Date moved out	Forwarding Address

3. Change in Income

Type of income	Previous Amount £	New Amount £	Date of change

Continued overleaf...

4. Change in Savings / Capital

Type of savings (i.e bank / building society account, investment type – please include any account numbers or references)	Current Balance	Date of change

5. Further Details

IMPORTANT - Proof of income and capital must be provided (original copies). If proof is not available please state the reason for this and give details of the evidence and date that it will be provided overleaf.

PLEASE COMPLETE THE DECLARATION BELOW

Signature	<input type="text"/>	Date	<input type="text"/>
E-mail	<input type="text"/>	Telephone	<input type="text"/>

Please return completed form to: - Benefits Service, Civic Centre, Regent Street,
Gateshead, NE8 1HH